

**January 18, 2018**

**DATE, TIME, PLACE OF MEETING**

The Calcasieu Parish School Board meeting was held in the Board Room of the Calcasieu Parish School Board, located at 3310 Broad Street, Lake Charles, Louisiana, 70615, on Thursday, January 18, 2018, at 5:00 p.m. Due to inclement weather, this meeting was postponed from the originally scheduled date of Tuesday, January 16, 2018.

The meeting was called to order by Mack Dellafosse, President. The prayer was led by Dean Roberts. The Pledge of Allegiance was led by Cecile Girard, a student at Barbe High School.

Mr. Dellafosse presented a plaque of appreciation to Mr. Hayes, as the outgoing 2017 president.

**ROLL CALL**

The roll was called by Superintendent Bruchhaus and the following members were present: Billy Breaux, Glenda Gay, John Duhon, Dean Roberts, Fred Hardy, Annette Ballard, Ron Hayes, Eric Tarver, Mack Dellafosse, Damon Hardesty, Alvin Smith, Chad Guidry, and Russell Castille.

Mr. Williams and Mr. Natali were absent.

**APPROVAL OF MINUTES**

Mr. Hardy with a second by Mr. Hardesty, offered a motion to approve the Minutes of December 12, 2017. The motion carried on a unanimous vote.

**PRESENTATIONS**

**A.** Recognition of Taylor Trahan, Washington-Marion High School, Ethyn Evans, Sulphur High School, Dy’Jah Doucett, Jakylyn Bowers, and Mila’Bradley, LaGrange High School, students chosen to perform at Carnegie Hall.

**B.** Recognition of Librarians of the Year/Tommy Campbell, CAO: DeQuincy High School, Mrs. Adri LeBlanc, Iowa High School (Middle campus), Mrs. Adrienne Oakley, Dolby Elementary, Mrs. Beth Ferguson. Mrs. Ferguson has is also the overall District Librarian of the Year.

**SUPERINTENDENT’S REPORT**

**Mr. Bruchhaus gave the following report:**

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1. Board Members have received the December 3rd school population report.
2. All board members have received the December Head Start Report

## **Program Governance**

- Policy Council meeting was held on December 11, 2017. The following items were approved:
  - ✓ November 13<sup>th</sup> Policy Council Minutes
  - ✓ November's Director's Report
  - ✓ November's Attendance Report
  - ✓ November's Financial Report
  - ✓ December Budget Revision
  - ✓ New ERSEA Policy
  - ✓ 2016-2017 Head Start Annual Report

## **Program Operations**

- Enrollment – 458
  - 100% of classrooms were observed using the CLASS (Classroom Assessment Scoring System) Tool.
  - Several J.D. Clifton Head Start families were adopted by the following partners: Catholic Charities, Mr. Joe Miller Sr., and Community Development City of Lake Charles. Christmas presents were provided for all members in the family.
  - Brenda Hunter, J.I. Watson, DeQuincy Primary, and Jake Drost Head Start Programs received Christmas presents from Lydia Holland, Century 21 Bessette Realty, Inc. for all students at their sites.
  - The Sulphur Beta Club and Sulphur Twisters read Christmas stories to the children and assisted with a hands-on art activity at Jake Drost Head Start
3. I would like to report our current sales tax numbers for our general fund which show December, 2017, collections at \$625,639 or 5.4 % above budget for the sixth month of the 2017-2018 year.  
Collections are \$636,745 or 5.5 % above collections for the same month last year.  
Collections for the 2017-2018 year after six months are \$31,654,075 or 42 % over budget and \$31,773,746 or 42.2 % over the same time period last year.
  4. Board Members requesting to be registered for the LSBA convention in Baton Rouge, February 28-March 2 have received registration information in their packets.
  5. It may seem early, but just a reminder to all Board Members that your Louisiana Ethics Administration Annual Financial Disclosure Statement for 2017 is due May 15, 2018.
  6. In accordance with state law, we have made the 2018 District Charter School Application Process for Schools Opening in the 2019-2020 school year or beyond available to the public. This document is available on our website and includes the application, the process schedule, details on the review process, and who to contact with questions.

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7. I am very pleased that the Coats for Kids project by the Kiwanis Club of Lake Charles reported that 1,165 coats were collected this year, their 30<sup>th</sup> year, their goal being to help one child at a time, one community at a time, in this endeavor.

8. Congratulations to T.S. Cooley Elementary Magnet School for being chosen as one of 6 schools in Louisiana nominated as a National Blue Ribbon School. T.S. Cooley is being nominated as a Blue Ribbon High Performing School. The Secretary of Education will announce the 2018 National Blue Ribbon Schools in September.

9. The weather caused a delay in our usual delivery process for the two committee meetings next Tuesday, so your packets for the Budget Meeting and C&I Committees are at your place tonight.

### **EXECUTIVE SESSION**

On a motion by Mr. Hayes and a second by Mr. Breaux, the Board adjourned on a unanimous vote into Executive Session at 5:27 p.m. The Board reconvened on the same motions at 5:36 p.m.

Mr. Hardy, with a second by Mr. Tarver, offered the motion to approve accident settlement #6028512. The motion carried.

### **TAKE APPROPRIATE ACTION**

Mr. Dellafosse read the following items:

#### **A. Approval of Pupil Progression Plan 2017-2018**

The 2017-2018 Pupil Progression Plan was presented to the Board for approval and on a motion by Mr. Breaux and a second by Mr. Duhon, this item was approved and is available for viewing at 3310 Broad Street. It is also posted on the CPSB website at [www.cpsb.org](http://www.cpsb.org).

#### **B. Approval of Resolution cancelling special election in Sales Tax District #3**

Lake Charles, Louisiana

January 16, 2018

The Calcasieu Parish School Board, governing authority of Sales Tax District No. Three of Calcasieu Parish, Louisiana, met in regular public session at 5:00 o'clock p.m., on

## **January 18, 2018**

Tuesday, January 16, 2018, at the regular meeting place of said Board in the Calcasieu Parish School Board Office, 3310 Broad Street, Lake Charles, Louisiana, pursuant to the provisions of written notice given to each and every member thereof and duly posted in the manner required by law.

President Mack Dellafosse called the meeting to order and on roll call, the following members were present:

Annette Ballard, Billy Breaux, Russell Castille, Mack Dellafosse, John Duhon, Glenda Gay, Chad Guidry, Damon Hardesty, Fredman Hardy, Ron Hayes, Dean Roberts, Alvin Smith, Eric Tarver

ABSENT: Aaron Natali, Wayne Williams

The meeting was called to order and the roll called with the above results.

Thereupon, the following resolution was then introduced, and pursuant to motion made by John Duhon and seconded by Damon Hardesty, was adopted by the following vote:

YEAS: 13

NAYS: 0

The resolution was approved and signed by the President, attested by the Secretary, and provides as follows:

### **RESOLUTION**

**A RESOLUTION ORDERING CANCELLATION OF A SPECIAL ELECTION IN SALES TAX DISTRICT NO. THREE OF CALCASIEU PARISH, LOUISIANA ON APRIL 28, 2018.**

WHEREAS, by resolution adopted on November 14, 2017, the Calcasieu Parish

**January 18, 2018**

School Board, governing authority of Sales Tax District No. Three of Calcasieu Parish, Louisiana, (the "District"), called an election to be held in the District on April 28, 2018, for the purpose of submitting to the electorate of the District a Sales Tax Proposition (the "Proposition") for the purpose of acquiring and/or improving land and playgrounds, purchasing, erecting, enlarging and/or improving school buildings and other school related facilities within and for said District, and acquiring the necessary equipment and furnishings therefor, title to which shall be in the public; and

WHEREAS, the Calcasieu Parish School Board now desires, as the governing authority of the District, to cancel the election called for April 28, 2018, within the District, but reserving the future right to call an election within the District for the same purposes stated within the November 14, 2017, resolution of the Calcasieu Parish School Board;

**NOW, THEREFORE, BE IT RESOLVED** by the Calcasieu Parish School Board, acting as governing authority of Sales Tax District No. Three of Calcasieu Parish, Louisiana:

**SECTION 1.** The election called within the District for April 28, 2018, is hereby cancelled and annulled, reserving however the right of the Calcasieu Parish School Board, as governing authority of the District, to call a future election within the District to submit to the District's electorate a future proposition(s) the purpose of which would be for financial support of the schools within, and those schools to be constructed within, the District, all as described in the Proposition, or otherwise.

**SECTION 2.** All resolutions, ordinances, or orders in conflict herewith, be, to the extent of such conflict, and they are hereby repealed.

Adopted and approved on this 16<sup>th</sup> day of January, 2018.

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/s/ Mack Dellafosse

MACK DELLAFOSSE, President

ATTEST:

/s/ Karl Bruchhaus

KARL BRUCHHAUS, Secretary

On a motion to approve by Mr. Duhon and a second by Mr. Hardesty, the motion carried.

**C.** Approval of Resolution to retain outside special counsel regarding tax appeal by Aspect Energy, LLC

WHEREAS, the Calcasieu Parish School Board administers and collects within the Parish of Calcasieu, sales and use tax both individually and as agent for various political subdivisions;

WHEREAS, a dispute and protest has arisen in connection with an assessment of taxes due by Aspect Energy LLC;

WHEREAS, Aspect Energy LLC has filed a petition with the Board of Tax Appeals in lieu of filing suit;

WHEREAS, there exists a real necessity involving the public interest for the Calcasieu Parish School Board to be represented by special counsel in the appeals petition proceedings and any subsequent litigation; and

WHEREAS, the Calcasieu Parish School Board desires to retain Stutes & Lavergne Law Firm as special counsel for the Calcasieu Parish School Board in connection with the appeals petition proceedings and any subsequent litigation.

NOW, THEREFORE, BE IT RESOLVED, that Stutes & Lavergne Law Firm is hereby retained as special counsel for the Calcasieu Parish School Board in connection with the above appeals petition proceedings and any subsequent litigation, subject to the Attorney General Fee Schedule.

On a motion to approve by Mr. Hardesty and a second by Mr. Duhon, the motion carried.

**D.** Approval of Head Start ERSEA (Eligibility, Recruitment, Selection,

## **January 18, 2018**

Enrollment, Attendance) Policy

The ERSEA Policy was presented to the Board for approval and on a motion by Mr. Hardesty and a second by Mrs. Ballard, this item was approved and is available for viewing at 3310 Broad Street.

E. Approval of Head Start Annual Report for 2016-2017

The Head Start Annual Report was presented to the Board for approval and on a motion by Mrs. Ballard and a second by Mr. Hardy, this item was approved and is available for viewing at 3310 Broad Street.

### **PERMISSION TO ADVERTISE**

Mr. Dellafosse read the following items. All items were taken on one motion by Mr. Hayes and seconded by Mr. Duhon; all passed unanimously.

- A. Janitorial Supplies for 2018-2019/Central Warehouse/General Funds
- B. Library Books for 2018-2019/Library Services/General Funds
- C. Pre-packaged School Supplies for 2018-2019/Title X, McKenney-Vento Homeless Student Act/Federal Programs
- D. School Uniforms and PE Suits for 2018-2019/Title X, McKenney-Vento Homeless Student Act/Federal Programs
- E. Grass Cutting Services for 2018-2019/Maintenance Department/General Funds
- F. Food, Paper Goods, Etc., for 2018-2019/School Food Service Department/School Food Service Funds
- G. Waste Disposal Services for 2018-2019/Maintenance Department/General Funds
- H. Fire Alarm Inspections for 2018-2019/Maintenance Department/General Funds
- I. Hood System Inspections for 2018-2019/Maintenance Department/General Funds
- J. Security Guard Services for 2018-2019/General Funds
- K. Batteries for 2018-2019/Transportation Department/General Funds
- L. Sewer Plant Monitoring, Testing for 2018-2019/Maintenance Department/General Funds
- M. Bulk Oil for 2018-2019/Transportation Department/General Funds
- N. Fuel Card Services for 2018-2019/Transportation Department/General Funds
- O. Snacks for Head Start for 2018-2019/Early Childhood Department/Federal Funds
- P. Cafeteria Equipment for 2018-2019/School Food Service Department/2017

### **CORRESPONDENCE**

Mr. Dellafosse read the following item:

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**A.** Change Order Number One (1) for the Project, “Gillis Elementary, Drainage Improvements,” Sales Tax District #3 Funds; Bid #2018-04PC; Sales Tax District #3; *Decrease* of \$19,488.86; Moss Architects, Inc., Designer; Keiland Construction, Contractor.

On a motion to approve by Mr. Duhon and a second by Mr. Hardesty, the motion carried.

**B.** Change Order Number One (1) for the Project, “Sam Houston High School Demolition of Gym and Associated Spaces,” Project #2018-05PC; Sales Tax District #3; Champeaux, Evans, Hotard, APAC, Architect; Keiland Construction, LLC, Contractor; *Increase* of \$1,679.95.

On a motion to approve by Mr. Duhon and a second by Mr. Hardesty, the motion carried.

**C.** Change Order Number Eight (8) for the Project, “CPSB Classroom Pods, PhaseX,” Project #1715; Champeaux, Evans, Hotard, APAC, Architect; Miller & Associates Dev. Co., Inc., Contractor; *Increase* of \$29,650.24 (\$10,957.67 Sales Tax District #3 and \$18,692.57 Riverboat Funds) and *Increase* of Twenty (20) days.

On a motion to approve by Mr. Duhon and a second by Mrs. Ballard, the motion carried.

### **CONDOLENCE/RECOGNITION**

Mr. Roberts asked for a letter of condolence to the family of Mr. Michael Doise and a letter to the family of Mr. Darren Caillouet.

Mr. Hardy asked for a letters of condolence to the following:

The family of Mr. Irving Anderson  
The family of Mr. Floyd Doucet  
The family of Mrs. Geraldine Spain  
The family of Mr. Harry Victorian

Mr. Hayes asked for a condolence letter to the family of Luke Aron Ancelet.

Mr. Hayes and Mrs. Gay commended staff for recent handling of schools and facilities during the recent inclement weather week.

Mr. Hardesty asked for a letter of condolence to Ms. Cheryl Pickard and a letter of condolence to the family of Jalen Handy.

Mr. Breaux commended Tammy Logan in the Risk Management Department.

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Mrs. Ballard thanked staff for the good news recently received regarding our Partners in Education.

**SCHEDULE COMMITTEES**

January 23, 2018..... C&I Committee, followed by Budget Committee, 5:00 p.m.

**ADJOURN MEETING**

On a motion to adjourn by Mr. Hayes and a second by Mr. Hardy, the meeting was adjourned at 6:33 p.m.

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Mack Dellafosse, President

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Karl Bruchhaus, Secretary

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